**92147: Emergency Management Vehicle Manifest: For Operator information**



State:Approved

Originator:PII (Technatomy) Owner:Unassigned Type:Manual

Test Data:Unassigned

Description: • To verify the system shall provide the Emergency Management (EM) function to track and manage the progress of the EM operation.

* To verify the system shall provide the ability for a user to enter a patient’s travel information. The user will enter the patient's travel information on the Add/Edit page for a Facility Patients Pending Bed Placement list under the “Evacuation Data” section.

# Summary

**Categories**

Function: Unassigned

Test Phase: Developer Test

# Formal Review

General Comments

**Manual Steps**

**Step 1**

**Execution Step**

Description

Authorized user is logged into the system.

Expected Results

Verify the BMS facility home page is displayed Comments

Validates

Attachments

**Step 2**

**Execution Step**

Description

Click on the Reports button from the BMS facility Home page

Expected Results

Verify the Report page is displayed and Emergency management report is available from the select report Comments

Validates

Attachments

**Step 3**

**Execution Step**

Description

Select the “Emergency Management Report” from the “Select Report:” dropdown list and click Submit button in the “BMS Facility Home page” screen.

Expected Results

Verify the “Roster Report for” screen is displayed with the following fields:

* BMS WARD: dropdown list, default value is “All Wards”
* EVACUATION REPORT: dropdown list, default is “Roster”
* View Report button
* Return to Report Menu
* Logout hyperlink
* BMS Home, Icon Legend, and Information hyperlink in the page footer

Verify a list of preexisting records for Roster with the following column fields:

* Last Name
* Last 4
* SX
* Disp Status
* Current /Needed Bed Type
* Presenting Problem
* Current Location
* Clinical Equip Requirements

## Transport Care Level

* MA
* NMA
* Evacuation Comments Comments

Validates

Attachments

**Step 4**

**Execution Step**

Description

Select “Manifest” from the “EVACUATION REPORT” dropdown list in the “Manifest Report for” screen and click View Report button.

Expected Results

Verify the “Manifest Report for” screen is displayed with the following fields:

* BMSWARD: dropdown list, default value is “AllWards”
* EVACUATION REPORT: dropdown list
* View Report button
  + Return to Report menu hyperlink
  + Logout hyperlink
  + BMS Home hyperlink in the page footer
  + Icon Legend hyperlink in the page footer
  + Information hyperlink in the page footer

**A list of preexisting records for Manifest with the following column fields is displayed:**

* + LAST NAME
  + LAST 4
  + SX
  + CURRENT / NEEDED BED TYPE
    - VS
    - NU
    - HV
  + CLINICAL EQUIP REQUIREMENTS
  + SENDING FACILITY

> NAME

> ADDRESS

* + Destination Address
  + Destination City, State
  + Destination POC Telephone
  + Originator POC Telephone
  + Medical Attendant
  + MA Telephone
  + Non-Medical Attendant
  + NMA Telephone
  + Vehicle ID
  + Seat Position
  + Operator Name
  + Operator Telephone
  + Arrivel Time
  + Personal Items

Verify the “CLINICAL EQUIP REQUIREMENTS” column has only Emergency Management icons.

Comments

Validates

Attachments

**Step 5**

**Execution Step**

Description

Enter the "Operator Name and Telephone" in the Evacuation data field.

Expected Results

Verify the data displayed the following fields in the report successfully

* Operator Name
* Operator Telephone

Comments Validates Attachments

**Step 6**

**Execution Step**

Description

Click on the “Last initial and Last four SSN hyperlink under the “LAST 4” column and edit the operator data

Expected Results

* Verify the “ADD/EDIT Patients Pending Bed Placement for” screen is displayed.
* Verify the values for the patient record in focus will be populated for the corresponding fields in the “ADD/EDIT Patients Pending Bed Placement for” screen.
* Verify the edited data is displayed successfully in the report page. Comments

Validates

Attachments

**Step 7**

**Execution Step**

Description

Click Find option to search

Expected Results

Verify the Find option is displayed the related words successfully Comments

Validates

Attachments

**Step 8**

**Execution Step**

Description

Click First page, Previous page, Next page and Last page icons

Expected Results

Verify the icons goes to the selected page successfully Comments

Validates

Attachments

**Step 9**

**Execution Step**

Description

Click the Export button in the tool bar.

Expected Results

Verify a dropdown list with series of formats is displayed as follows:

* XML file with report data
* CSV (comma delimited)
* PDF
* MHTML (web archive)
* Excel
* TIFF file
* Word Comments

Validates

Attachments

**Step 10**

**Execution Step**

Description

Select the value “Word” from the

“Export” dropdown list. Repeat the same for:

* XML file with report data
* CSV (comma delimited)
* PDF
* MHTML (web archive)
* Excel
* TIFF file Expected Results

Verify the “Manifest Report” is displayed in a Word Document. Comments

Validates Attachments

**Step 11**

**Execution Step**

Description

Right click on the “Manifest Report” screen and select “Print” option.

Expected Results

Verify the “Print” screen is displayed. Comments

Validates

Attachments

**Step 12**

**Execution Step**

Description

Click “Return to Bed Board Home Page” hyperlink.

Expected Results

Verify the “BMS Facility Home Page” screen is displayed. Comments

Validates

Attachments

# Associated E-Signatures

**Signed Action Signer Comment Additional Information**